



TMS Tech, Chicagoland

(5 Clinic network)

At Hopemark Health, our mission is to address the growing need for effective and personalized mental healthcare through innovative and novel therapies. We began our journey as the first psychiatric-led Ketamine clinic in Chicago and have administered over 5000 Ketamine treatments since then. Our clinics offer a best-in-class patient experience that is rooted in evidence-based psychiatric and psychotherapy-led treatments.

We are a group of passionate healthcare providers and mental health advocates looking to grow our team and further our mission across the Chicagoland area. We believe in the power of integrated mental healthcare, the importance of independence, compassion, and accountability in the workplace, and in a community that prioritizes their mental health. You will be a part of a fast-growing industry focused on utilizing the best and most advanced treatments for those in need. If you are looking to expand your career in the mental health industry while improving the lives of those in your community, we are looking for you.

SUMMARY

The TMS Technician is responsible for administering Deep Transcranial Magnetic Stimulation treatments as prescribed and assisting patients.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Creating a supportive environment for our patients
- Administering TMS treatments, monitor patients, adhering to our protocols
- Explaining TMS process and procedures to patients
- Administering psychiatric rating scales according to schedule
- Recording session notes including number of treatments, treatment parameters, and patient response
- Collaborating with the treatment team
- Maintaining consents and other documents in the electronic medical records system
- Communicate with our billing team regarding balances and authorizations.
- Supporting documents maintenance in other novel treatments working with our nursing/paramedic staff

KNOWLEDGE/SKILLS/ABILITIES

- Able to demonstrate technological proficiency, documentation in electronic health recordkeeping, and navigation of Microsoft Office Suite
- Following program guidelines for administration of psychiatric scales and documenting
- Exceptional verbal and written communication
- Ability to reassure and soothe patients
- Demonstrate the ability to maintain impeccable confidentiality
- Ability to cross training in our other novel therapies as needed working with our nursing/paramedic staff.

EDUCATION AND/OR EXPERIENCE

- Associate degree required; bachelors preferred



- Experience in behavioral health
- Experience with Brainsway Technology preferred.

Job Type: Full-time

Salary: \$18.00 - \$22.00 per hour

Expected hours: 40 per week

Benefits:

- 401(k) matching
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Medical specialties:

- Primary Care

Schedule:

- 8 hour shift
- Monday to Friday

Work Location: In person